



MINUTE OF MEETING OF THE MORAY INTEGRATION JOINT BOARD

THURSDAY 26 APRIL 2018

INKWELL MAIN, ELGIN YOUTH CAFÉ

PRESENT

VOTING MEMBERS

Councillor Frank Brown (Chair)	Moray Council
Ms Christine Lester (Vice-Chair)	Non-Exec Board Member, NHS Grampian
Dame Anne Begg	Non-Exec Board Member, NHS Grampian
Professor Amanda Croft	Executive Board Member, NHS Grampian
Councillor Claire Feaver	Moray Council
Councillor Shona Morrison	Moray Council

NON-VOTING MEMBERS

Ms Tracey Abdy	Chief Financial Officer
Mr Ivan Augustus	Carer Representative
Ms Pam Gowans	Chief Officer, Moray Integration Joint Board
Mrs Linda Harper	Lead Nurse, Moray Integration Joint Board
Mr Steven Lindsay	NHS Grampian Staff Partnership Representative
Ms Jane Mackie	Head of Adult Health and Social Care, Health and Social Care Moray
Ms Joyce Lorimer substitute for Mrs Maclaren	Service Manager, Social Work, Moray Council
Dr Malcolm Metcalfe	Secondary Care Advisor, Moray Integration Joint Board
Dr Graham Taylor	Registered Medical Practitioner, Primary Medical Services
Mrs Val Thatcher	PPF Representative
Ms Elidh Brown substitute for Mr Villani	tsiMoray
Dr Lewis Walker	Registered Medical Practitioner, Primary Medical Services

IN ATTENDANCE

Ms Lesley Attridge	Team Manager, Moray Council
Mrs Margaret Forrest	Legal Services Manager (Litigation and Licensing), Moray Council

Ms Sandra Gracie	Strategic Development Officer, Health and Social Care Moray
Councillor Louise Laing	Moray Council
Ms Fiona McPherson	Public Involvement Officer, Health and Social Care Moray
Ms Jeanette Netherwood	Corporate Manager, Moray Integration Joint Board
Mr Robin Paterson	Senior Project Officer, Moray Council

APOLOGIES

Mrs Susan Maclaren	Chief Social Work Officer, Moray Council
Mr Fabio Villani	tsiMoray

1.	WELCOME and TRIBUTE
	<p>The Chair welcomed everyone and advised this was his first meeting since taking on the role of Chair. He asked those present to introduce themselves as there were some new Members.</p> <p>Thereafter the Board joined the Chair in thanking Ms Lester for all her work during her time as Chair.</p>
2.	DECLARATION OF MEMBERS' INTERESTS
	There were no declarations of Members' interests in respect of any item on the agenda.
3.	MINUTE OF MEETING OF THE MORAY INTEGRATION JOINT BOARD DATED 29 MARCH 2018
	<p>The minute of the meeting of the Moray Integration Joint Board dated 29 March 2018 was submitted for approval.</p> <p>It was advised that Dame Anne had been in attendance however was not noted in the list of attendees.</p> <p>It was further advised that Ms Brown was incorrectly noted in the attendance under Voting Members and should have been listed under Non-Voting Members.</p> <p>Dr Taylor was of the opinion that the Minute did not reflect the depth of feeling of the Board in relation to two of the items discussed:</p> <p style="padding-left: 40px;">Item 8 of the Minute – Revenue Budget 2018/19; although the Minute reflected there was lengthy discussion it did not emphasise the strong feelings at the meeting that, due to the settlement from Moray Council and Grampian Health Board, the safe and effective delivery of services would be challenging.</p> <p style="padding-left: 40px;">Item 9 – Delivering the New 2018 General Medical Services Contract in Scotland; should the proposed new allocation formula be implemented it would raise significant challenges in delivering GP services as there was no account taken of rural areas.</p> <p>The Chair was of the opinion strong feelings had been intimated at the previous meeting and felt it appropriate to make note of this as it had not been reflected in the previous Minute. As no one was otherwise minded it was agreed not to update the previous minute but to reflect views and the depth of concern in this Minute.</p> <p>Thereafter the Board agreed that with the amendments to the attendance the Minute was a true record of the meeting.</p>

4.	<p>ACTION LOG DATED 29 MARCH 2018</p> <p>The Action Log of the Moray Integration Joint Board dated 29 March 2018 was discussed and it was noted that all actions other than the following had been completed:</p> <ul style="list-style-type: none"> i) item 1 – Action Log dated 25 January 2018, item 4 – Provision of Major Adaptations – not yet completed, to be presented to the next Moray Council Communities Committee meeting on 26 June 2018; and ii) item 5 – Annual Performance Report 2017/18 – Draft Annual Performance Report to be circulated for discussion at the May Development Session prior to being presented to the Board meeting in June.
5.	<p>CHIEF OFFICER’S REPORT TO THE MORAY INTEGRATION JOINT BOARD</p> <p>A report by the Chief Officer (CO) provided the Board with an update on key priorities and projects.</p> <p>The CO advised the development at Woodview had been a good example of transformation and was working well. Staff retention is good and the robust approach taken in bringing this to fruition has proven to be of real benefit.</p>
6.	<p>EVALUATION REPORT-VARIS COURT AUGMENTED CARE UNITS AND THE FORRES NEIGHBOURHOOD CARE TEAM</p> <p>A report by Robin Paterson, Senior Project Officer, informed the Board of the progress to date in evaluating the Augmented Care Units (ACUs) and the Forres Neighbourhood Care Team (FNCT), located at Varis Court, Forres.</p> <p>The Senior Project Officer acknowledged this was work in progress and that full data for 12 months was required to carry out an in-depth evaluation.</p> <p>Lengthy discussion took place on Leancoil Community Hospital and Varis Court ACUs and the differences in function and whether they could be compared.</p> <p>It was noted that the data already gathered was not sufficient to allow a full evaluation to take place and additional data should be included over the coming months to provide a meaningful evaluation. There would be a need to understand the evaluation of this test of change in the context of the wider health and care system in Forres and there would need to be evidence of impact across the system for this to be fully considered as a viable and appropriate approach to care going forward.</p> <p>During discussion it was noted that with the limited number of patients involved it might be possible to identify individuals from the data given, it was further noted that a summary of information would be provided in future reports.</p> <p>Further discussion took place on the wording of the recommendations. It was agreed recommendation 2.1 ii) of the report was to have the words ‘and lease period’ removed as extending the lease period was being done verbally. It was further agreed that recommendation 2.1 iii) was to have ‘Dundee University to publish their findings’ replaced with ‘publication of academic findings’ as Dundee University may not now be used for the review of the findings.</p> <p>Thereafter the Board agreed:</p> <ul style="list-style-type: none"> i) to note the interim findings of the evaluation report in relation to the ACU test site and FNCT(Appendices 1 to 4 of the report);

	<p>ii) that the ACU test site evaluation be extended for a further 8 months to allow for a further exploration of the impact of this initiative on the health and social care system in the Forres locality area;</p> <p>iii) that this extension will also allow publication of academic findings in relation to an independent item of research focused on the application of the Buurtzorg principles in relation to the FNCT and the instrumental learning that this may reveal at both local and national levels; and</p> <p>iv) that at the MIJB meeting on 29 November 2018, a further ACU evaluation report will be submitted along with the outline transformation reshaping care plan for the redesign of health & social care services in the Forres area.</p>
7.	JUBILEE COTTAGES
	<p>A report by the Chief Officer informed the Board (MIJB) of progress to date and sought approval to continue the use of Jubilee Cottages.</p> <p>Discussion took place on the use of the cottages. The categories of those using the cottages is not as originally intended as during ongoing review it was found there was the possibility of wider use than originally intended.</p> <p>Thereafter the Board agreed the ongoing use of the cottages for a further year for future review, based on the information supplied in the appendices to the report.</p> <p>Dr Taylor, Ms Attridge and Mr Paterson left the meeting at this juncture.</p>
8.	EQUALITIES MAINSTREAMING PROGRESS REPORT 2016-2018
	<p>A report by the Chief Officer (CO) sought approval of the Moray Integration Joint Board (MIJB) Equality Mainstreaming Progress Report 2016-2018 and informed the MIJB of planned work in relation to equalities mainstreaming and outcomes during 2018/19.</p> <p>During lengthy discussion it was agreed more work was required before a decision could be reached and an updated report could be circulated within a few weeks. The CO noted that there were challenges in producing this report and that whilst legally this should be published immediately there was a risk in doing so in that it did not fully reflect requirements.</p> <p>The Legal Services Manager (Litigation and Licensing) sought clarification on whether this would be brought back to the next Board meeting for agreement.</p> <p>It was agreed the amended report would require to be tabled at a future date.</p> <p>Thereafter the Board agreed to defer consideration of the report, with an updated report being presented to the Board meeting on 28 June 2018.</p>
9.	MINUTE OF MEETING OF THE MORAY INTEGRATION JOINT BOARD AUDIT AND RISK COMMITTEE DATED 14 DECEMBER 2017
	<p>The minute of the meeting of the Moray Integration Joint Board Audit and Risk Committee dated 14 December 2018 was submitted and noted.</p> <p>Discussion took place on whether it was required to rotate the Chair for both this and the Clinical and Care Governance Committee (CCGC) and it was advised the Board's Standing Orders (SOs) stipulate the Chair of the CCGC is a Health Board voting member but that the Chair of the Audit and Risk</p>

	<p>Committee would rotate in line with the rotation of the Board Chair.</p> <p>After further discussion on the original requirement for the Chair of the CCGC to be a Health Board voting member it was agreed a review of the SOs was required, the review to include information on performance.</p> <p>Thereafter the Board agreed to a report on the remit of the Audit and Risk Committee to include performance to be presented to the Board in June.</p>
10.	REVISED HEALTH AND SOCIAL CARE INTEGRATION SCHEME FOR MORAY
	<p>A report by the Legal Services Manager (Litigation and Licensing), Moray Council, asked the Board to consider the revised Moray Health and Social Care Integration Scheme.</p> <p>The Chair advised that as the Scheme is prepared by Moray Council and Grampian Health Board and approved by the Scottish Government that it was on the agenda for noting.</p> <p>Following consideration the Board agreed to note the</p> <ul style="list-style-type: none"> i) terms of the Revised Moray Health and Social Care Integration Scheme attached as Appendix 1 to the report; and ii) updated functions and services delegated to it in terms of Annex 1 and Annex 2 of the Scheme as attached as Appendix 1 to the report.
11.	AUDIT AND RISK COMMITTEE ASSURANCE REPORT
	<p>A report by the Chief Financial Officer informed the Board of a summary of matters considered and actioned during 2017/18 at the Audit and Risk Committee.</p> <p>During discussion it was noted that the first risk on appendix 1 of the report 'Political' was rated as high and the Chair was of the opinion this should be very high.</p> <p>In response the Chief Officer advised the rating on the risk register were scheduled to be discussed at the development session in June and consideration would be given then to changing the risk ratings.</p> <p>Thereafter the Board agreed to note:</p> <ul style="list-style-type: none"> i) the content of the report; ii) the Strategic Risk Register attached at Appendix 1 of the report; and iii) the External Audit Plan attached at Appendix 2 of the report.
12.	CLINICAL AND CARE GOVERNANCE COMMITTEE ASSURANCE REPORT
	<p>A report by the Chief Officer informed the Board of the summary of matters considered and actioned during 2017/18 at the Clinical and Care Governance Committee (CCGC).</p> <p>During discussion it was noted that under the Terms of Reference the CCGC the Chair of the Committee is required to be a Health Board voting member. It was stated the Committee had progressed from where it began and clarification was sought on whether it was still relevant for the Chair to always be a Health Board member.</p>

	<p>It was agreed this should be reviewed and the Chief Officer was asked to provide a report to the next meeting of the Board for consideration.</p> <p>Thereafter the Board agreed to:</p> <ul style="list-style-type: none"> i) note the report; and ii) task the Chief Officer with submitting a report to the next meeting on the provision of a Chair for the CCGC.
13.	STRATEGIC PLAN REVIEW
	<p>A report by the Chief Officer informed the Board of the progress being made with the review of the Strategic Commissioning Plan 2016-2019.</p> <p>Following consideration the Board agreed to note the report.</p>
14.	ITEMS FOR THE ATTENTION OF THE PUBLIC
	<p>Under reference to paragraph 10 of the minute of the Moray Integration Joint Board dated 26 October 2017 the Board agreed that the following items be brought to the attention of the public:</p> <ul style="list-style-type: none"> i) Varis Court; ii) Jubilee Cottages; and iii) Woodview
15.	FUNDING OF SHOPMOBILITY MORAY
	<p>A confidential report by the Head of Adult Services provided information to the Board to facilitate an informed decision about savings identified.</p> <p>Following lengthy discussion the Board agreed engagement would be undertaken with Shopmobility to obtain information on how funding is obtained and spent.</p>
16.	FUNDING OF MORAY HANDYPERSON SERVICES
	<p>A confidential report by the Head of Adult Services provided information to the Board to facilitate an informed decision about savings identified.</p> <p>Following lengthy discussion the Board agreed engagement would be undertaken with the Moray Handyman Services to obtain information on how funding is obtained and spent.</p> <p>Professor Croft and Dr Metcalfe left the meeting during consideration of this item.</p>