

Commissioning Strategy Planning Tool Feb 2018

Final agreed results - SPG,SMT Strategy

Question	Comments, notes, further questions
Whose Strategy is it? And what type of document will it be? e.g. a short statement of strategic intent or a detailed analysis and plan?	<ul style="list-style-type: none"> • Our strategy, the population of Moray, the partnership, service users • Should be clear and concise, easy read, jargon free, honest and inclusive detail in the appendices • Clear high level priorities which we can develop and achieve year 1, 2, 3 and can be used to inform the implementation plan. • Refresh and build on our existing plan
Who is the audience (S) for the written strategy?	<ul style="list-style-type: none"> • Moray health and social care partnership (or are we not a partnership now) workforce • Moray Public • Wider national context - LA,NHS, Scottish government • Consider different formats
What are the boundaries of the population or definition to be used? E.g. geographical area or age range	<ul style="list-style-type: none"> • Moray geographical area – moray boundaries as is East and West fits with legislation • Where relevant individual communities within the localities will self-define • Age 18+ all adults with consideration to transitional children service areas
What are the boundaries of the service or model to be used?	<ul style="list-style-type: none"> • Must take into account regional links with highland and Grampian as part of the north board area • Must take into account hosted services and set aside budget e.g. involved in planning but do not control budgets to then deliver
What is the timeframe of the strategy? E.g.3 years,5 years	<ul style="list-style-type: none"> • Three year strategy – has to remain live, monitor, review, evolve • More review of implementation, reduce complacency • Revision points – over three years • Be mindful of existing strategies
When does the strategy need to be completed by?	<ul style="list-style-type: none"> • Published by March 2019 however a working document • Out for consultation Dec 2018 • Annual Strategic meeting – always working and developing

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Current Situation/activities	
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What existing partnerships or forums are there for multi-agency planning/commissioning	<ul style="list-style-type: none"> Existing Strategic planning and commissioning group Existing wider strategic planning reference group Both groups have multi agency stakeholders in place representation will require review and updating
Is there an agreed definition or understanding of commissioning for the partner agencies	<ul style="list-style-type: none"> Yes there is, however requires disseminating again. Scottish model adopted from IPC commissioning cycle which we used when developing our last strategy <p><i>“The term used for all the activities involved in assessing and forecasting needs, links investment to all agreed desired outcomes, considering options, planning the nature, range and quality of future services and working in partnership to put these in place”</i></p> <p>Public bodies (Joint Working)(Scotland) Bill 28.05.13 –policy memorandum (para 117)</p>
Are there any agreed or published outcomes, values and priorities of the partner agencies?	<ul style="list-style-type: none"> We have an existing plan and seven appendices which are published nationally, an integration scheme and an annual performance plan. We also have a range of population strategies which have their own published outcomes, values and priorities. There are also a range of national guidance around integration attached to the joint working bill
What research/best practice and guidance/legislation do you know about, and where might further sources be found?	<ul style="list-style-type: none"> Loads just need to google. Existing strategic mapping requires updating to include – Carers act, National dementia strategy, Health and Care framework Best practice shared on a number of communities of practice sites. Scottish benchmarking network, LOIP, Housing Demands needs assessment

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<p>What population/demographic data is currently available and/or what arrangements need to be put in place to produce a population needs analysis?</p>	<ul style="list-style-type: none"> • ISD making meaning out of the data is what is required - LIST information - to be populated by social work data. • Previous health needs analysis requires updating, info from community Planning information gathering will be useful. Locality agreement is East and WEST • Sources include - ISD, Scottish government, census • Public Health leading information gathering group to produce an older adult health needs assessment
<p>What relevant and recent consultations or feedback exist?</p>	<ul style="list-style-type: none"> • Workshop October 17 reshaping Care for older people (locality focused) what have we achieved • Workshop November 2017 Promoting Community Wellbeing (locality focused) what have we achieved • IJB Development workshop February 2018 - self assessment and scoping the plan
<p>What existing service mapping data is available and/or what arrangements need put in place to produce an analysis of the level of cost of the existing service provision?</p>	<ul style="list-style-type: none"> • Some data gathered for workforce plan • Previous service mapping data from last strategy • Full service mapping is required across the partnerships in terms of delegated services which includes the activity, provision, quality and the costs
<p>How will you review the quality of current service provision?</p>	<ul style="list-style-type: none"> • There are some inspection results available. • However we do lack a robust service user experience measure across our services
<p>How will you identify and test major gaps in service provision, quality and potential improvements with providers, service users and other stakeholders?</p>	<ul style="list-style-type: none"> • Via data gathering and analysis of service mapping, needs analysis • Through a series of workshops with all stakeholders • Build on robust performance framework

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WHO ?	
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Who will lead the development of the strategy?	<ul style="list-style-type: none"> • Sandra Gracie, strategic planning group
Who will gather the data?	<ul style="list-style-type: none"> • Health Intelligence team Pauline Malloy, Commissioning team Bruce Woodward, ISD Duncan, RIO community Planning • Service Mapping Sandra Gracie • Finance Team Tracey Abdy • Project Support? • Housing Impact Assessment Fiona Geddes • Quality Impact statement Don Toonen
Who will analyse the data ?	<ul style="list-style-type: none"> • ? Executive advisory group • Analysis team (virtual)
Who will steer and advise?	<ul style="list-style-type: none"> • Strategic Planning Group needs to take on the role of steering group for the development of the plan
Who will write the strategy?	<ul style="list-style-type: none"> • ? do in chunks develop work streams Parts for all • Pulled together to ensure flow S gracie
Who will support the development of the strategy?	<ul style="list-style-type: none"> • Strategic Planning Group – after revised role and remit with a focus of the development of the strategic plan
Who will need to agree the strategy? e.g. what is the decision making process?	<ul style="list-style-type: none"> • Ultimately it needs to be signed off by the integrated joint board. • Prior to that will be a 12 week period of consultation for the wider population following a series of workshops at key points in the process of developing the plan with all stakeholders via the wider strategic planning reference group.
Potential Barriers	<ul style="list-style-type: none"> • Lack of communication and transparency • Fear of failure • Define strategic decision making versus operational decision making – autonomy required

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	around this moving forward
Key Decision Makers	<ul style="list-style-type: none">• SMT, executive steering group?• IJB, clinical Leads, senior managers
Initial next Steps	<ul style="list-style-type: none">• Develop a plan for the development of the plan now that we have agreed the scope

S Gracie, strategy development officer March 2018